



2023 Request for Technical Assistance Application

MHP is seeking Requests for Technical Assistance (RFTA) from entities interested in building their capacity to address prevalent housing, community, or economic development needs. Potentially eligible recipients include Rural Housing Development Organizations (RHDOs), Community Development Corporations (CDCs), Community Housing Development Organizations (CHDOs), local governments, and Tribal governments. Statewide entities are not currently eligible.

As a HUD national technical assistance provider in affordable housing, MHP has made the commitment to improve the conditions of safe, affordable housing for those most impacted by economic and racial disparities.

Requests for technical assistance are accepted as MHP's funding allows and are reviewed on a rolling basis. Requests will be evaluated and scored based on MHP's current capacity-building priorities including community demographics, targeted populations, demonstrated need for the project, and project readiness. Preference will be given to beneficiaries located in or serving underserved populations or priority areas including Communities of color, Persistent Poverty Communities, Climate Justice Impacted, and Promise Zones.

Applicants will be notified within 30 days of submission if they meet MHP's eligibility requirements. If eligible, MHP will reach out for a more in-depth conversation regarding the proposed engagement. Once a final selection has been made, MHP and the applicant enter a written memorandum of understanding outlining the responsibilities and contributions of both parties.

More information on the Strengthening Rural Communities Program and MHP's commitment to racial and economic equity is available on our website at: <https://mhponline.org/community-development/>

For questions or assistance with this application, please reach out to:

Aaron Johnson
651-925-5545
RFTA@mhponline.org

Eligibility For Assistance

Please answer the questions below to verify your organization's eligibility for Financial and Technical Assistance.

1. Is your organization's office or proposed project located inside a HUD-Defined Urbanized Area?

You can determine this using the HUD Mapping Tool found at the following link: <https://www.hudexchange.info/programs/rural-capacity-building/>

Check all that apply.

- Our office or proposed project is located in an “Urbanized Area”
- Our office or proposed project is not located in an “Urbanized Area”
- I need further assistance determining my organization's delineation

2. Is your organization's office / proposed project located inside a USDA-Defined Urbanized Area?

USDA defines an urbanized area as (a) a city or town that has a population of greater than 50,000 inhabitants; and (b) the urbanized area contiguous and adjacent to such a city or town. You can check your location's eligibility using the USDA Mapping Tool found at the following link:

<https://eligibility.sc.egov.usda.gov/eligibility/welcomeAction.do?pageAction=rbs>

Check all that apply.

- Our office or proposed project is located in an “Urbanized Area”
- Our office or proposed project is not located in an “Urbanized Area”
- I need further assistance determining my organization's delineation

3. Development Organization Designation *

Please check any of the eligible designations below that may apply to your organization. If you are unsure if your organization qualifies as any of the following, please reach out to MHP for clarification. For context, a RHDO is a 501c3 nonprofit actively working to increase their capacity to address community housing issues and does not require an official designation.

Check all that apply.

- Native Nation

- Local Unit of Government
- Community Development Corporation (CDC)
- Community Housing Development Organization (CHDO)
- Rural Housing Development Organization (RHDO)

4. **Organization Name ***

5. **Organizational Mission Statement, Description of Organizational History, and Current Programing ***

What do you do and how do you do it? What is your organization's purpose?

6. **Point of Contact: Name (Last, First) ***

Please identify whom we should contact. Example: Smith, Jane

7. **Point of Contact: Title**

8. **Point of Contact: Phone Number ***

9. **Point of Contact: Email Address ***

10. **Street Address or PO Box ***

11. **City ***

12. **State ***

13. **ZIP Code ***

Link to the Community

14. **Community Demographics ***

Please describe the **demographics** of your community using statistics and cite a source you think best illustrates your answer (this could be a Housing Study, Feasibility Study, or alternative). If you don't have specific figures to cite, please reference the United States Census Tool at: <https://data.census.gov/>

In reviewing your demographics, did your organization identify any socioeconomic or cultural groups that experience disparities/inequities? How is your organization incorporating race equity

into your project?

15. Targeting low-income or underserved populations/communities. *

Who are your target populations/communities? Please see the MHP's Strengthening Rural Communities Program for more information:

<https://mhponline.org/strengthening-rural-communities-program/>

16. Problem Statement and Technical Assistance Needs *

Please describe all technical assistance needs related to your request and the condition or issue for which the technical assistance is requested. Include supportive information/data from objective and reliable sources (e.g. U.S. Census/ACS, local market studies, HUD Sustainable Regional Plans, etc., if available.)

17. Describe your Proposed Activity *

How do you anticipate addressing the problem stated above? How can MHP assist you in addressing the problem?

18. Anticipated Goals and Outcomes *

Describe the goals and outcomes you would like to achieve as a result of this technical assistance. Who will benefit from the execution of your project? How will your achievements support those with the greatest need and be inclusive of all voices in the community? What will the impact (positive or negative) of your project be on traditionally underserved members of your community?

19. Potential Partners and Stakeholders *

Please identify and describe potential partner organizations/individuals in your area that might help you achieve your goals. What input have you sought from this engagement already, if any? With whom have you engaged already in relation to your proposed project for participation and feedback and who would you like to engage in the future? What organizations/stakeholders represent underserved members of your community, and may have a unique or valuable

perspective on your project?

20. Project Readiness

At what stage of planning is your organization currently at regarding this request? Please consider:

- Has the need for this project been determined?
- Has there been any collaborative planning efforts have taken place in your community, such as a community needs assessment, comprehensive plan, fair housing assessment?
- What commitments have been made by local stakeholders, if any?

Please submit any letters of support to RFTA@mhponline.org.

21. Are there barriers or challenges to beginning this project upon award of technical assistance? If so, please describe.

22. Leverage *

What sources and amounts of nonfederal funds might your organization and/or partners be willing to commit to accomplish your goals?



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Application Certification

By completing and submitting this on-line form, the applicant acknowledges the following:

That the signee is a duly authorized representative and has the authority to submit this application on behalf of the applicant.

That the information included in this application and in any attachments in support hereof is true, correct, and complete to the best of their knowledge and belief.

The undersigned authorizes MHP to contact the organizations referenced herein to obtain performance information for the purpose of evaluating this application.

That if technical assistance is awarded to the organization, MHP and its grantors or any of their authorized representative shall have access to any books, documents, papers and records of the organization which are directly pertinent to an established work plan.

That by submission of this application, the organization certifies that they meet the following eligibility requirements:

- a. Compliance with nondiscrimination and other requirements, including but not limited to:
 - i. compliance with all applicable fair housing and civil rights laws;
 - ii. affirmatively furthering fair housing (not applicable to federally recognized tribes)
- b. No delinquent federal debts;
- c. Financial management systems that meet Federal standards
- d. No debarment and/or suspension from doing business with the Federal Government;
- e. No false statements;
- f. Do Not Pay review and compliance with the Improper Payments Elimination and Recovery Improvement Act of 2012;
- g. Standards of ethical conduct/code of conduct;
- h. Prohibition against lobbying activities; and
- i. No conflicts of interest

That MHP may request additional information or clarification to information provided in the application.

That MHP reserves the right to reject any submittals received.

23. Submitted By:

24. Date of Submission

25. Submitted By E-mail Address:

If different from contact information above

26. How did you learn about this opportunity to receive assistance?

Thank You!

MHP appreciates your interest in our Technical Assistance. Staff will contact you within thirty days. Please include letters of support and applicable planning documents to RFTA@mhponline.org.
