



## 2022 Request for Technical Assistance

MHP is seeking Requests for Technical Assistance (RFTA) from entities interested in building their capacity to address prevalent housing, community, or economic development needs. Potentially eligible recipients include Rural Housing Development Organizations (RHDOs), Community Development Corporations (CDCs), Community Housing Development Organizations (CHDOs), local governments, and Tribal governments. Statewide entities are not eligible at this time. Prompts and tools are provided below to help determine your organization's eligibility.

MHP's Strengthening Rural Communities Program staff can work with your team to address community challenges by engaging in and facilitating discussions to address community development needs, determine strategic solutions, assist in securing project/planning resources, and implement action steps through a collaborative process. MHP provides technical assistance through a variety of approaches and programs. Limited financial assistance may be available as an adjunct to the delivery of technical assistance.

Applications for technical assistance are accepted as MHP's funding allows and reviewed on a rolling basis. Applications will be evaluated and scored based on MHP's current capacity-building priorities including community demographics, targeted populations, demonstrated need for the project, and project readiness. Preference may be given to beneficiaries located in/ serving underserved populations or priority areas including Promise Zones and Opportunity Zones.

Historic disparities in housing exist nationwide. As a HUD national technical assistance provider in affordable housing, MHP has made the commitment to improve the conditions of safe, affordable housing of those most impacted by economic and racial disparities. Among the underserved populations MHP strives to assist are Native communities, communities of color, immigrants, low-income communities, seniors, and individuals and families facing homelessness. MHP has experience assisting with community engagement, outreach, organizational development, and other capacity-building activities. MHP incorporates race equity as a centering value in all of its technical assistance work. Applicants who can show their program/project is designed to generate equitable outcomes within their community will receive preference during the review of submitted requests for technical assistance.

In order to better understand your community's needs, please fill out this application. Applicants will be notified within 45 days of submission whether or not they meet MHP's eligibility requirements. If eligible, MHP will reach out for a more in-depth conversation regarding the proposed engagement. Once a final selection has been made, MHP and the applicant enter into a written memorandum of understanding outlining the responsibilities and contributions of both parties. More information on the Strengthening Rural Communities Program is available on our website at: <https://mhponline.org/community-development/>

For questions or assistance with this application, please reach out to:

Harlan Buckalew  
651-925-5536  
[RFTA@mhponline.org](mailto:RFTA@mhponline.org)

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1. Email \*

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### Eligibility For Assistance

Please answer the questions below to verify your organization's eligibility for Financial and Technical Assistance.

2. Is your organization's office / proposed project located inside a HUD-Defined Urbanized Area? \*

You can determine this using the HUD Mapping Tool found at the following link:

<https://www.hudexchange.info/programs/rural-capacity-building/>

*Check all that apply.*

- Our office is located in an "Urbanized Area"
- Our office is not located in an "Urbanized Area"
- Our proposed project is in an "Urbanized Area"
- Our proposed project is not located in an "Urbanized Area"
- I need further assistance determining my organization's delineation

3. Is your organization's office / proposed project located inside a USDA-Defined Urbanized Area? \*

USDA defines an urbanized area as (a) a city or town that has a population of greater than 50,000 inhabitants; and (b) the urbanized area contiguous and adjacent to such a city or town. You can check your location's eligibility using the USDA Mapping Tool found at the following link:

<https://eligibility.sc.egov.usda.gov/eligibility/welcomeAction.do?pageAction=rbs>

*Check all that apply.*

- Our office is located in an "Urbanized Area"
- Our office is not located in an "Urbanized Area"
- Our proposed project is in an "Urbanized Area"
- Our proposed project is not located in an "Urbanized Area"
- I need further assistance determining my organization's delineation

4. Development Organization Designation \*

Please check any of the eligible designations below that may apply to your organization. If you are unsure if your organization qualifies as any of the following, please reach out to MHP for clarification. For context, a RHDO is a 501c3 nonprofit actively working to increase their capacity to address community housing issues and does not require an official designation.

*Check all that apply.*

- Native Nation
- Local Unit of Government
- Community Development Corporation (CDC)
- Community Housing Development Organization (CHDO)
- Rural Housing Development Organization (RHDO)

Identification of Applicant

Please tell us more about your organization

5. Organization Name \*

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6. Organizational Mission Statement and/or Description of Organizational Activity \*

What do you do and how do you do it? What is your organization's purpose?

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7. Type of Entity \*

Does your organization identify as any of the following?

*Check all that apply.*

- Nonprofit
- Government
- Corporation
- Other: \_\_\_\_\_

8. Point of Contact: Name (Last, First) \*

Please identify whom we should contact. Example: Smith, Jane

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9. Point of Contact: Title

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10. Point of Contact: Phone Number \*

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11. Point of Contact: Email Address \*

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12. Street Address or PO Box \*

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13. City \*

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14. State \*

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15. ZIP Code \*

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16. Tax ID Number

If applicable

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17. If available, please provide your Unique Entity Identifier:

(On **April 4, 2022**, the unique entity identifier used across the federal government changed from the DUNS Number to the Unique Entity ID (generated by SAM.gov). In order to receive financial assistance through MHP, an organization must obtain a unique identifier).

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18. Audits, Budgets, and Monitoring: \*

Is your organization subject to the federal single audit requirement? Have you ever been monitored by the Federal Government? Please speak to your organization's operating budget and consider providing financial documents via email: [RFTA@mhponline.org](mailto:RFTA@mhponline.org)

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### Description of TA Request

Please answer each prompt below to inform MHP on how it can best assist.

19. Problem Statement \*

Describe the condition or issue for which the technical assistance is requested. Include supportive information/data from objective and reliable sources (e.g. U.S. Census/ACS, local market studies, HUD Sustainable Regional Plans, etc.) if available.

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20. Needs Related To Request \*

*Check all that apply.*

- Affordable Housing Development/Rehab/Preservation/New Construction
- Access to Federal Funding for projects/programs
- Supportive Housing
- Economic and Community Development (including workforce development and small business support)
- Administering and Complying with Federal program requirements
- CDC or CHDO designation
- Organizational Development (including Strategic Planning, Staff Development, and/or Mapping)
- Assistance with a USDA Section 515 Transfer
- Assistance with a RAD Conversion
- Assistance with Adaptive Re-Use and/or Historic Preservation
- Peer-to-Peer Learning or Workshop-based Collaboration
- Other: \_\_\_\_\_

21. Describe your Proposed Activity \*

How do you anticipate addressing the problem stated above? How can MHP assist you in addressing the problem?

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22. Project Readiness

The Strengthening Rural Communities Program is intended to support the implementation of projects/programs addressing local needs. At what stage of planning is your organization (with regards to this request)? For example: How have you determined the need for this project? Has any collaborative regional planning taken place? What commitments have local community/tribal stakeholders made to address the identified need? Do you have a broad base of stakeholder support? (Please submit any letters of support to [RFTA@mhponline.org](mailto:RFTA@mhponline.org).) Are proposed project/programs activities consistent with the local Comprehensive Plan?

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23. Anticipated Goals and Outcomes \*

Describe the goals and outcomes you would like to achieve as a result of this technical assistance.

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24. Alignment of Outcomes \*

Who will benefit from the execution of your project? How will your achievements support those with the greatest need and be inclusive of all voices in the community? What will the impact (positive or negative) of your project be on traditionally underserved members of your community?

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25. Potential Partners \*

Please identify and describe potential partner organizations in your area that might help you achieve your goals. With whom have you engaged already in relation to your proposed project, and who would you like to engage in the future? If you're not sure, MHP offers assistance analyzing stakeholders and forming strategic partnerships.

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26. What is your anticipated timeline for the proposed project? \*

Please mark only one:

*Mark only one oval.*

- Less than 6 Months
- 12 Months
- 18 Months
- 2 Years or More
- Other: \_\_\_\_\_

27. Community Demographics \*

Please describe the demographics of your community using statistics and cite a source or resource you think best illustrates your answer (this could be a Housing Study, Feasibility Study, or alternative). If you don't have specific figures to cite, please reference the United States Census Tool at: <https://data.census.gov/cedsci/>

In reviewing your demographics, did your organization identify any socioeconomic or cultural groups that experience disparities/inequities? Does this information influence the way you think about your project?

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28. Organizational Race Equity Initiatives \*

Is your organization interested in incorporating race equity into your project? If you are awarded, MHP may be able to provide guidance and/or resources.

*Check all that apply.*

- My program / project already considers race equity and/or targets an underserved community
- My program / project could benefit from further exploration of race equity themes
- My entity is not interested in exploring themes of race equity in this engagement
- Other: \_\_\_\_\_

29. Targeting low-income or underserved populations \*

List the targeted population(s) your project may serve:

*Check all that apply.*

- Native Communities
- Individuals and/or families experiencing homelessness
- Communities of color and/or immigrants
- Low-income communities (80% or less of state or federal median household income)
- Communities Facing Persistent Poverty (having poverty rates of 20% or more in 1990, 2000, and 2010)
- Other High Risk Populations (please define in your problem statement)

30. Stakeholder Input \*

Who has your organization reached out to for feedback and participation? How did you determine who to solicit? What organizations/stakeholders represent underserved members of your community and may have a unique or valuable perspective on your project?

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31. Please indicate if your community or proposed project is located within any of these designated areas:  
Links are provided to the right of the selections for your reference.

*Check all that apply.*

Promise Zone (<https://www.hudexchange.info/programs/promise-zones>)

Opportunity Zone ([https://hud.maps.arcgis.com/apps/Embed/index.html?webmap=605f19bdc1594a9d99e72c478a01a8ac&extent=-127.3008,24.4482,-62.0703,52.6438&zoom=true&scale=true&search=true&searchextent=true&disable\\_scroll=true&theme=light](https://hud.maps.arcgis.com/apps/Embed/index.html?webmap=605f19bdc1594a9d99e72c478a01a8ac&extent=-127.3008,24.4482,-62.0703,52.6438&zoom=true&scale=true&search=true&searchextent=true&disable_scroll=true&theme=light))

32. Match Contribution \*

Funders of MHP's technical assistance require nonfederal investment into addressing local needs. What sources and amounts of nonfederal funds might your organization and/or partners be willing to commit to accomplishing your goals? Match may include a designation of in-kind labor time. Feel free to reach out to MHP for clarification.

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# 2022 Request for Technical Assistance

## Application Certification

By completing and submitting this on-line form, the applicant acknowledges the following:

That the signee is a duly authorized representative and has the authority to submit this application on behalf of the applicant

That the information included in this application and in any attachments in support hereof is true, correct, and complete to the best of their knowledge and belief

The undersigned authorizes MHP to contact the organizations referenced herein to obtain performance information for the purpose of evaluating this application

That if technical assistance is awarded to the organization, MHP and its grantors or any of their authorized representative shall have access to any books, documents, papers and records of the organization which are directly pertinent to an established work plan

That by submission of this application, the organization certifies that they meet the following eligibility requirements:

- a) Compliance with nondiscrimination and other requirements, including but not limited to:
  - i. compliance with all applicable fair housing and civil rights laws;
  - ii. affirmatively furthering fair housing (not applicable to federally-recognized tribes)
- b) No delinquent federal debts;
- c) Financial management systems that meet Federal standards
- d) No debarment and/or suspension from doing business with the Federal Government;
- e) No false statements;
- f) Do Not Pay review and compliance with the Improper Payments Elimination and Recovery Improvement Act of 2012;
- g) Standards of ethical conduct/code of conduct;
- h) Prohibition against lobbying activities; and
- i) No conflicts of interest

That MHP may request additional information or clarification to information provided in the application

That MHP reserves the right to reject any submittals received

33. Submitted By:

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34. Date of Submission

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*Example: January 7, 2019*

35. Submitted By E-mail Address:

If different from contact information above

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36. How did you learn about this opportunity to receive assistance?

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Thank You!

MHP appreciates your interest in our Technical Assistance. Staff will contact you within forty-five days.

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